

**Meeting Minutes**  
**Board of River Port Pilot Commissioners**

December 6, 2023 2:00pm  
2728 Athania Pkwy  
Metairie, LA 70002

1. Meeting called to order at 2:00 pm
2. In Attendance: Capt. Mark Delesdernier III, Capt. Jack Anderson, Capt. David Renegar, Michael Delesdernier (Executive Director), Capt. Shannon Marks and Mary Delesdernier (Executive Staff)
3. November meeting minutes approved with no changes.
4. No Public Comments
5. Apprentice Training
  - Reviewed apprenticeship to date.
  - Discussed start of apprentice evaluations.
  - Confirmed Sam Stephenson BRM/History of Pilot training dates.
  - Discussed changes to January MPI training schedule.
  - Chalk talk on Chalmette slip and head down maneuvers and watched video on Caribbean Spirit.
6. Executive Session
  - Report on New Notices to Commissioners
    - 11/13/23 – Unit 153– CL Qingshui He – Discussed and confirmed it to be Machinery Failure.
    - 12/3/23 – Unit 63 – African Batis – Discussed and determined to be non-incident and will move to hold for 1-year file.
  - Report on Current Investigations
    - Continued to discuss and investigate the delayed service to vessel – Units 25 and 116.
  - Report on Pilot Compliance
    - Update given on Continuing Education.
    - Update given on Licenses and Physicals.

7. Executive Director Report  
Discussed need for SWOT analysis of Commission. Several dates will be circulated for a strategic planning session.
8. Committee Reports
  - No report on Safe Navigation
  - Professional Development – Update given on Tractor Tug Program. Capt. Renegar to contact Capt. Short to confirm things are moving forward.
9. Public hearing for regulation changes set for December 18 at 10 am. Once completed then regulation changes can be published.
10. Update given LNG.
11. Review the 3 updated policies as recommended by Pharos – Tabled until after new year.
12. Update given on certification of 2024 apprentice applications.
13. No New Business
14. Meeting adjourned at 5 pm.